

**Agenda: SMARTSANTANDER meeting
November 16th – 17th 2011**

Venue: University of Surrey, Guilford, UK

Version 1.2, 4th November 2011

Wednesday, November 16th

09:00 – 09:15: Welcome and logistic information (AG, CO) (all)

- Welcome and logistics (AG)
- Objectives of the meeting
- 1st Year brief review and 2nd Year Workplan
- Lessons learnt from the 1st Year Audit

09:15 – 09:30: (TM) (all)

- Actions taken to cope with TA suggestions (23rd/24th June Interim Technical Review)
- Deliverables and IRs next 6 months
- 1st Open Call General Information

09:30 – 18:00: WP meetings (1, 2, 3, 4, 5)

<p>09:30 – 11:00: WP1</p> <ul style="list-style-type: none"> • Use cases • Functional & on-Functional requirements • Architecture reference model update <p>11:00 – 13:00: WP2</p> <ul style="list-style-type: none"> • Module improvements • Requirements from WP1 and architectural impact <p>13:00 – 14:00 Lunch</p> <p>14:00 – 15:00: WP2 continued</p> <p>15:00 – 18:00: WP3</p> <ul style="list-style-type: none"> • Deployment update & future plans <ul style="list-style-type: none"> ▪ Call for Tender (Phase 2) 	<p>10:15 – 13:00: WP4</p> <ul style="list-style-type: none"> • D4.1 • Phase 2 use cases <ul style="list-style-type: none"> ▪ Augmented reality ▪ Park and gardens monitoring • Evaluation of SmartSantander experimental research facility <p>13:00 – 14:00: Lunch</p> <p>14:00 – 15:00: WP4 continued</p> <p>15:00 – 18:00: WP5</p> <ul style="list-style-type: none"> • D5.4 • Open call management logistic <ul style="list-style-type: none"> ▪ Reviewers ▪ Consensus meeting • Advisory Board (IR5.2, M20)
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▪ Partner's testbeds	
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18:00 – 19:00 TSG meeting (TSG Members)

- First open call overview (number of proposals, geographic distribution,...)

20:30 – late: Dinner

Thursday, November 17th

09:00 – 11:30: General Assembly (CO / TM) (all)

- Summary of WP discussions by WP leaders

11:30 – 12:00: Agree next steps / actions / next meeting place and date

12:00 – 13:00: Lunch

13:00-14:00: PSC meeting (PSC Members)